

| Topic   | Role   | Why is the Committee looking at this report?  |
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| <b>Adult and Community Services Performance Updates</b> – included in Service Plans | Performance Monitoring - holding the executive to account for the Council's performance. | <p>Aligns with the focus of the Committee in considering the performance of the Council within its terms of reference: Holding the Executive to Account for its performance:</p> <p><b>Monitoring of performance, focusing on:</b></p> <ul style="list-style-type: none"> <li>• Achievement of outcomes and actions within service plans;</li> <li>• Scrutinising progress in improvements to areas of poor performance;</li> <li>• Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council.</li> <li>• Assessing the extent to which performance is in keeping with the performance management strategy;</li> </ul> <p>The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (Red, Amber and Green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures</p> <p><b>Year End 2018-19 and Mid-Year 2019-20</b></p> |
| <b>Children and Young Peoples Performance Updates</b> - included in Service Plans   |  |   |
| <b>Education Performance Updates</b> – included in Service Plans                    |  |   |

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| <p><b>Budget Monitoring –</b><br/>included in the<br/>Service Plans</p> | <p>Performance Monitoring -<br/>holding the executive to<br/>account for the Council's<br/>performance.</p>  | <p>Aligns with the focus of the Committee in considering the performance of the Council with its terms of reference:</p> <p><b>6 monthly Budget Monitoring:</b></p> <ul style="list-style-type: none"> <li>• Scrutinising variances in budget;</li> <li>• Assessing the extent to which performance is being achieved within budget;</li> <li>• Reviewing the outcomes and the delivery of agreed savings plans;</li> </ul> <p><b>Year End 2018-19 and Mid-Year 2019-2020</b></p> |
| <p><b>Carers Strategy<br/>2019 - 2022</b></p>                           | <p>Pre decision – to receive<br/>and comment on the<br/>Strategy during its<br/>Consultation Process, prior<br/>to a final decision being<br/>taken by the Cabinet /<br/>Cabinet Member.</p> | <p>The Committee are receiving the report to allow the Adult and Community Services department to outline the work being undertaken relating to the new Carers Strategy 2019 – 2022 for Newport City Council. The Committee will be able to provide comment and recommendation to Cabinet / Cabinet Member on the Strategy.</p> <p><b>July 2019*</b></p>  |
| <p><b>Looked After<br/>Children Report</b></p>                          | <p>Pre decision - to receive<br/>and comment on the report<br/>during its Consultation<br/>Process, prior to a final<br/>decision being taken by<br/>the Cabinet / Cabinet<br/>Member.</p>   | <p>The Committee will receive the report as an introduction to the work being undertaken after a Welsh Government directive. Children and Young Peoples Services will aim to reduce the number of Looked After Children over the next three years. The Committee will be introduced to the targets set by the WG and how the service will achieve the targets.</p> <p><b>July 2019*</b></p>   |

## Performance Scrutiny Committee – People      Annual Forward Work Programme Summary 2019/20

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| <b>Director of Social Services Report</b>                                      | Overview - To consider the report provided by the Strategic Director – People and provide comment/ recommendations to Cabinet.                                | <p>The Director of Social Services has a statutory obligation to report annually to the Council, and consult with Scrutiny, on the delivery, performance and risks in relation to the whole range of social services functions, and to identify plans for improvement.</p> <p>This annual reporting requirement is in accordance with statutory guidance issued under Section 7 of the Local Authority Social Services Act 1970 and also the Local Government (Wales) Measure 2009, insofar as it relates to the continuous improvement of service delivery.</p> <p><b>July 2019*</b></p> |
| <b>Free School Meals Strategy</b>  | Pre decision – to receive and comment on the Strategy during its Consultation Process, prior to a final decision being taken by the Cabinet / Cabinet Member. | <p>The Committee are receiving this report to outline what the education department are doing to improve the outcomes for young people who receive free school meals in Schools across Newport. The Committee will be able to provide comments and recommendations to Cabinet / Cabinet Member on the strategy.</p> <p><b>September 2019</b></p>  |
| <b>Older Peoples Commissioning Strategy</b>                                    | Pre decision – to receive and comment on the Strategy during its Consultation Process, prior to a final decision being taken by the Cabinet / Cabinet Member. | <p>The Committee are receiving this report to allow the Adult and Community Services department to outline the work being undertaken regarding the commissioning of services for older people. The Committee will be able to provide comment and recommendation to Cabinet / Cabinet Member on the Strategy.</p> <p><b>September 2019</b></p>   |
| <b>Additional Learning Needs / Out of County Placements Performance report</b> | Performance Monitoring - holding the executive to account for the Council's performance.  | <p>The Committee will receive an update on the performance of young people with Additional Learning Needs and those that are placed out of County. This report will allow the Committee to scrutinise the Cabinet Member and Officers on the achievement of some of the most at risk and vulnerable young people in Newport.</p> <p><b>September 2019</b></p>   |

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| <b>Recommendations Monitoring upon the Implementation of the 2018-19 Cabinet Budget Proposals</b> | Recommendations Monitoring - to monitor the implementation of the Cabinet Decisions and how the concerns raised by the Committee are being addressed.                 | <p>Aligns with the focus of the Committee in considering the performance of the Council within its terms of reference: Holding the Executive to Account for its performance:</p> <p>Evaluating the impact of the Cabinet Decision upon the budget for 2018-19 on services, performance, service users, partnerships and staffing levels and the risk and mitigations in place to address the concerns raised by the Committee in January 2018.</p> <p><b>October 2019</b></p> |
| <b>2020 - 21 Cabinet Draft Budget Proposals</b>   | Pre decision – to receive and comment on the Cabinet draft proposals as part of the Budget Consultation Process, prior to a final decision being taken by the Cabinet | <p>Aligns with the focus of the Committee in considering the performance of the Council with its terms of reference:</p> <p><b>Budget Proposals – January 2020</b></p> <ul style="list-style-type: none"><li>• Scrutinising of Service specific proposals a part of the budget consultation process;</li><li>• Assessing the anticipated impact of the budget proposals on services, performance, service users, partnerships and staffing levels;</li></ul>                  |

**\*This requires an additional meeting to be added to your draft schedule of meetings**

## Performance Scrutiny Committee – People      Annual Forward Work Programme Summary 2019/20

| Information Reports                    |   |   |
|--|---|---|
| Topic                                  | Information   | Timescale / Deadline  |
| Adult & Community Service Plan         | To provide the Committee with background information in considering the performance of the service area           | <b>Autumn 2019</b><br><br>This years' Service Plans (2019-20) will be adopted by the Cabinet Members in the Autumn and circulated to Members of the Committee as Information Reports. The Committee will monitor performance at the Mid Year and Year End points as scheduled in the Annual Forward Work Programme. |
| Children and Young People Service Plan |   |   |
| Education Service Plan                 |   |   |
| Quality of Care                        | Information report for background information   | <b>January</b>  |
| CIW Inspection Report                  | To be included with Performance report  | <b>As occurs</b>  |
| School Attendance                      | To be emailed to Members as Information Reports and data to be included in the next available Performance report. | <b>February 2020</b>  |
| Exclusions Monitoring                  |   | <b>October 2019</b>   |
| Key Stage 4/5 Pupil Performance Data   |   | <b>January 2020</b>   |
| National Categorisation of Schools     |   | <b>February 20200</b>   |

**Committee Briefings**

| <b>Briefing Topic</b>                     | <b>Service Area</b>           | <b>Date</b>   | <b>Reason for Inclusion</b>   |
|---|-------------------------------|---------------|---|
| S33 Pooled budget (w/ PSC – Partnerships) | Adults and Community Services | Not confirmed | As a result of the Committee asking for an insight into the <i>Gwent Frailty Scheme</i> . |

**Deep dive - potential items**

- ALN Framework and Act and Out of County Placements will be rolled into one report- (*Education report offered for September '19*)
- Transition from Children to Adults Social Services – (*Verbal update from Sally in April '19*)
- Education and Curriculum Reform – (*All Member Seminar*)
- Schools in Red and Special Measures – (*Revisit this in Committee briefing*)
- S33 Pooled Budget - (*after briefing*)